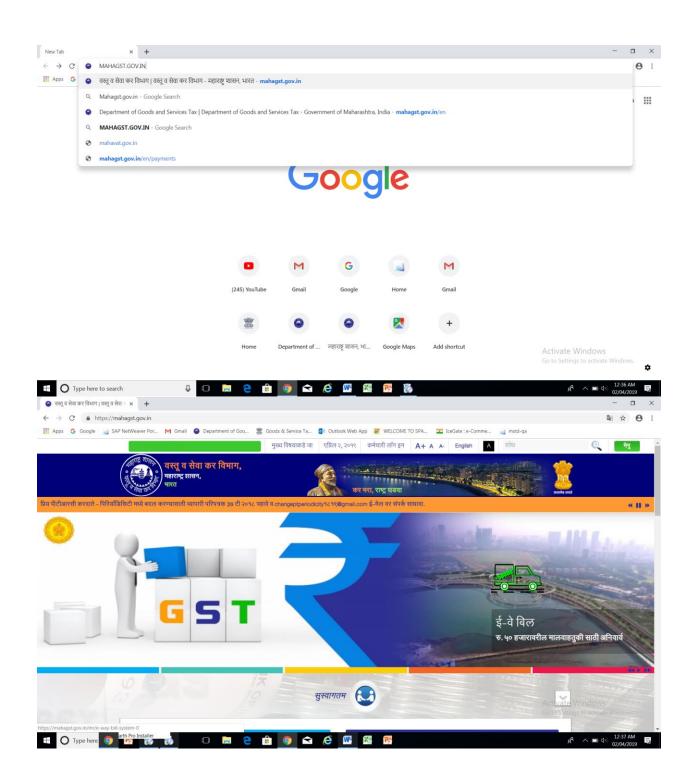
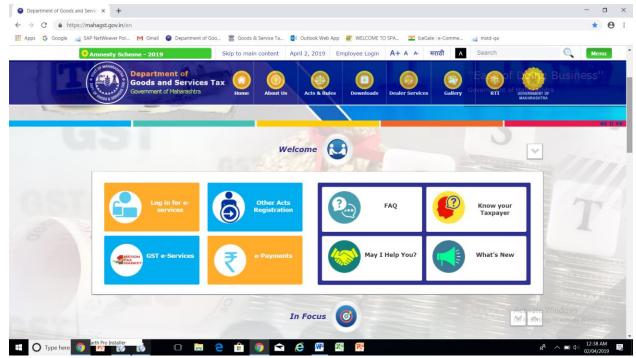
## USER MANUAL FOR PROFILE CREATION OF NON TIN HOLDER FOR AMNESTY SHEME:

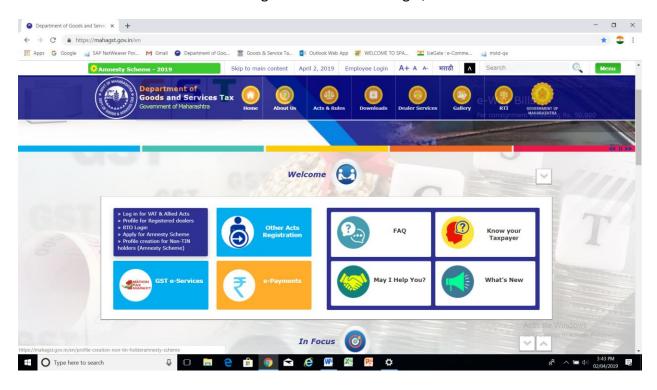
1. Visit to mahagst site which is www.mahagst.gov.in it will open like below screen shot



2. In mahagst portal "login for e-services" Tile is provided.

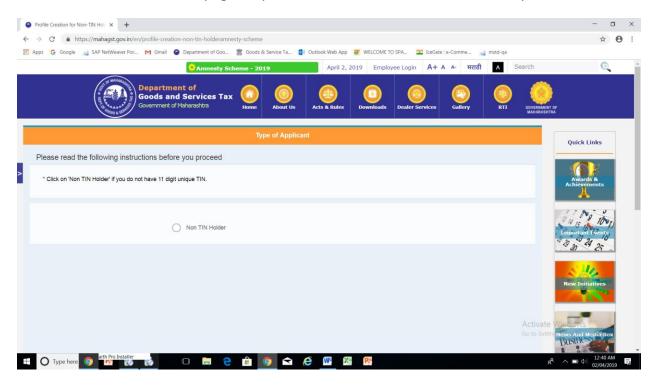


3. In this Tile there are different links given for e-services login, As shown below:

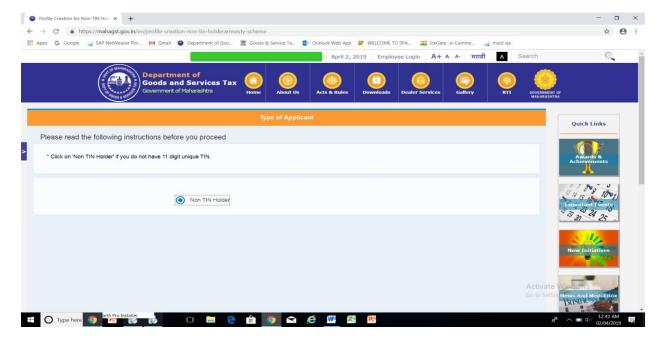


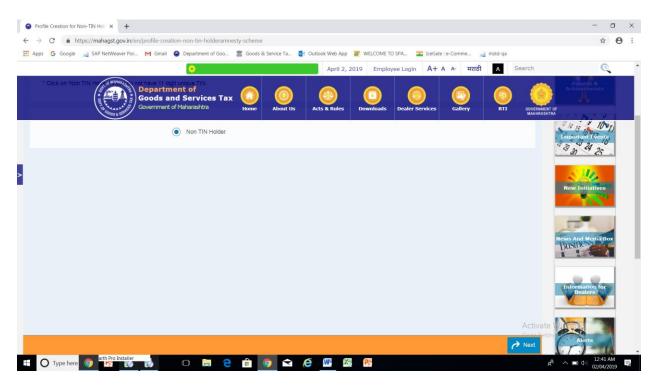
4. Click on "Profile Creation for Non-TIN holders (Amnesty Scheme)" link(This link is provided for profile creation of Non-TIN holder for Amnesty Scheme).

Click above link, new page for profile creation of Non-TIN holder will open.

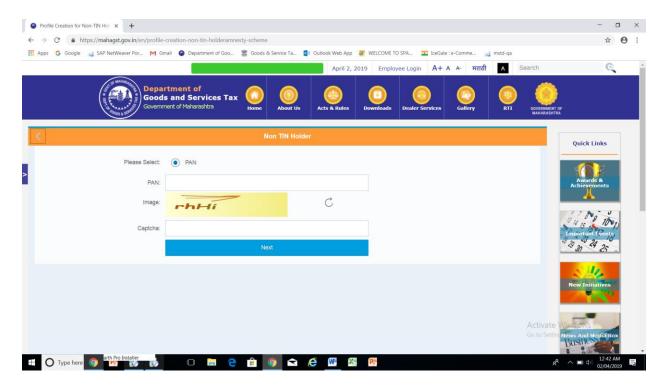


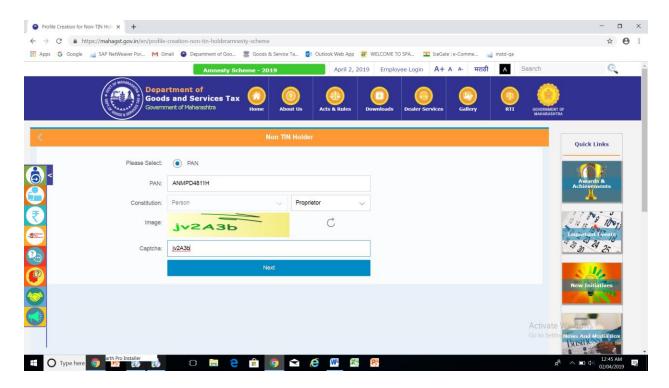
5. In new page Click on Radio button "Non TIN Holder" and click on "Next " button given in the Right bottom of page. It will navigate to new page "Non TIN Holder"





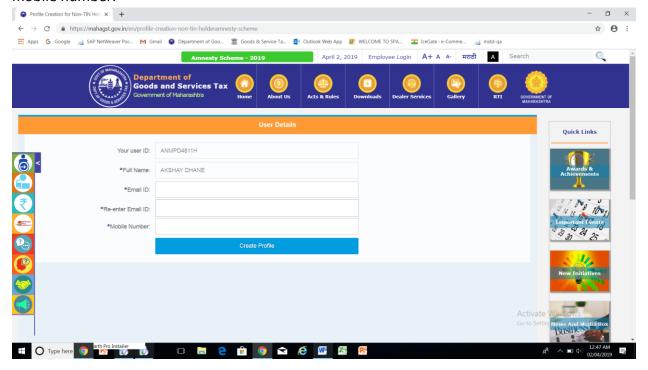
6. In This new page, Select Radio Button "PAN" and Key in PAN and Captcha correctly and click "Next" button.

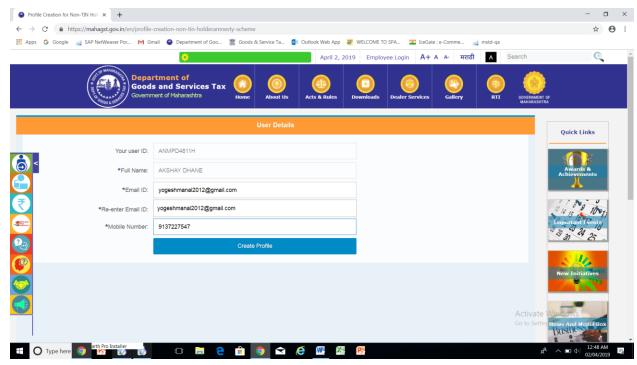




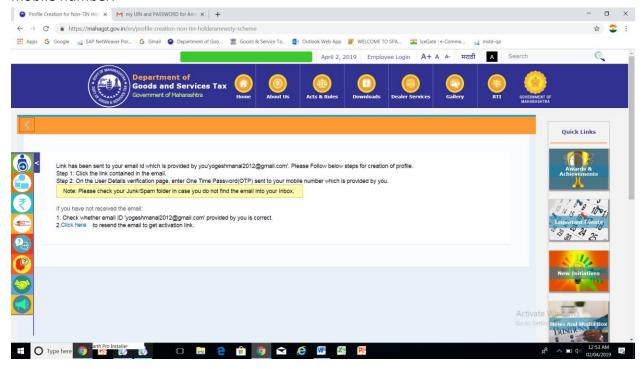
7. New page "User Details" will open, In this new page key in your email id and mobile number correctly and click on "Create Profile" button. System will send Link on your mail Id and OTP on mobile number.

On next page message will seen that the link is sent on your mail ID and OTP is sent on your mobile number.

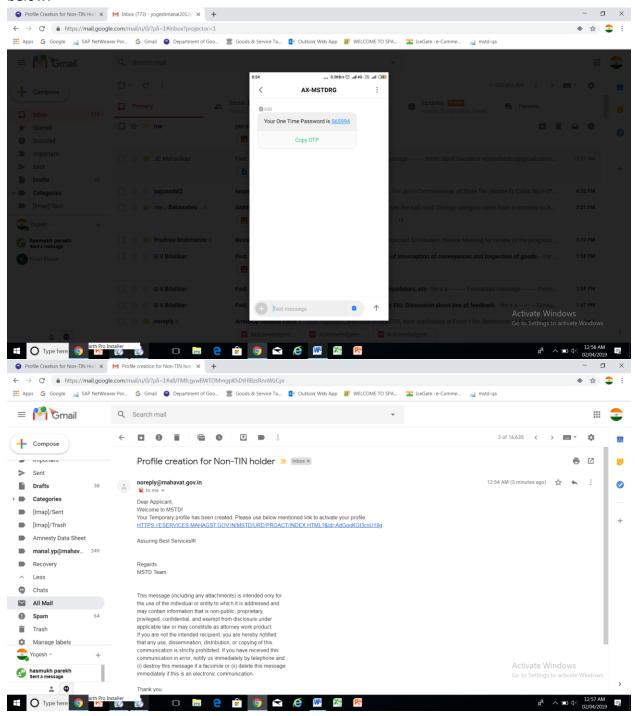




On next page message will seen that the link is sent on your mail ID and OTP is sent on your mobile number.

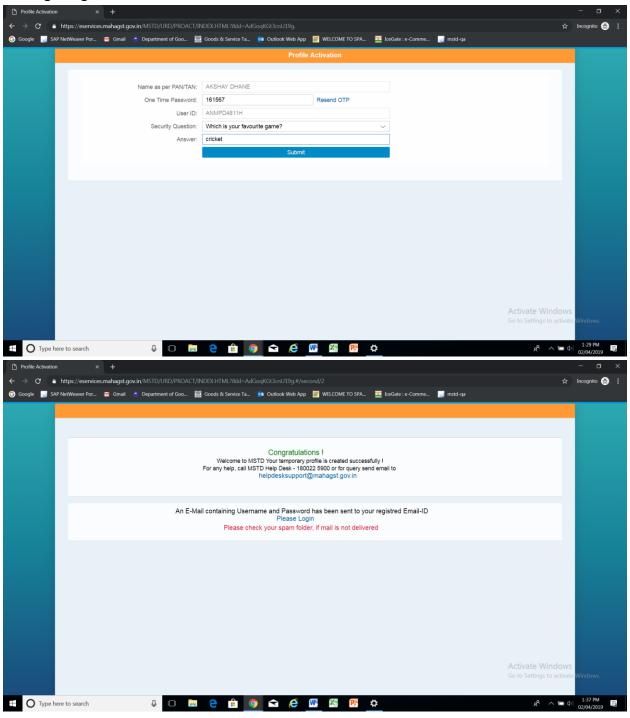


The link received through mail and OTP received through mobile text message will be seen as below.

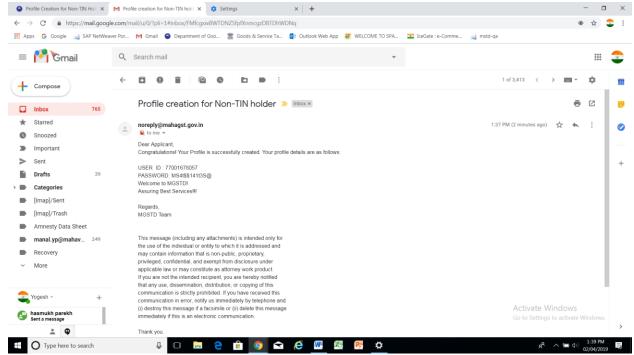


8. Click on link received through mail. The profile activation page will open. In this "Profile Activation" page, The name as per PAN will auto fetched. The "User ID" field is non editable and your "User ID" is your PAN for this page.

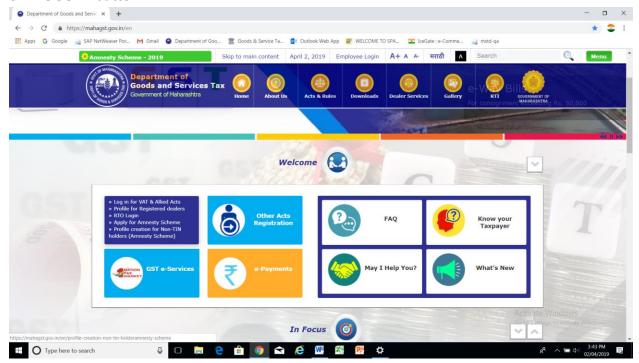
Key in OTP received to you on your mobile and Set security question from drop down and key in the answer. Then Click on "Submit" button. After submission next page will show message as given below screen shot.

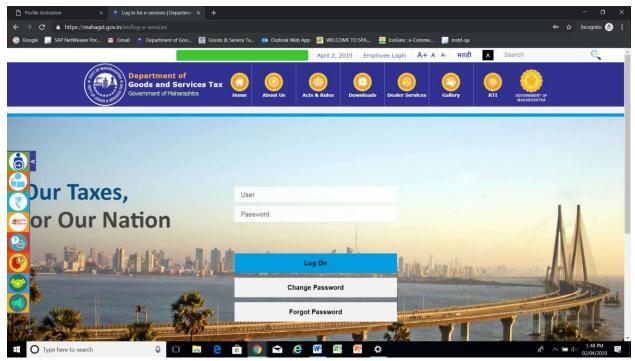


9. After submission, the new USER ID which is 11 digit UIN (Unique Identification Number) starting with 77 and First time login password will received in your mail. Mail will be seen as under,



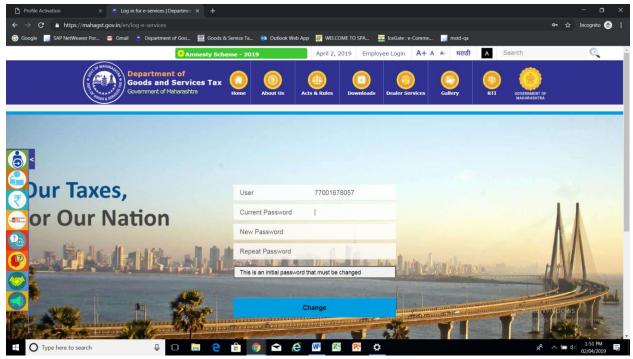
10. Use this UIN as your User ID and Password provided. This Initial Password need to be reset. Visit to mahagst portal and click on "login for e-services" Tile and click on Link "Apply for Amnesty Scheme". Key in UIN as User ID and Initial password received through mail and Click on "LOGON" button.

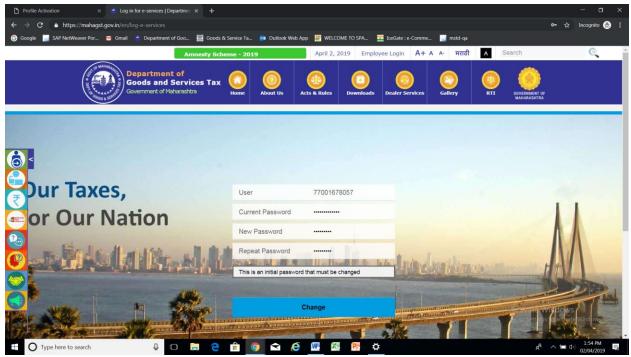




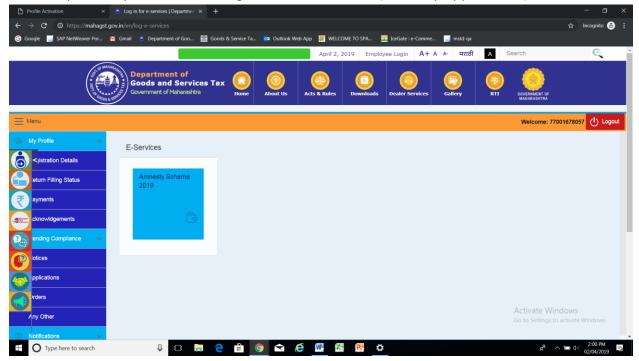
11. After clicking "Log On" button the system will ask you to reset your initial password. In this password reset page, Key In "Current Password" same as received to you through mail. Key in your new password and repeat new password and Click on "Change" button.

(New Password must contains atleast one special character and one upper case and minimum 8 digit lenght)





12. Click on "change password button", you will navigate to e-services section where "Amnesty Tile" is provided for filling Form-I and Form-IA (Amnesty Applications).



13. The detailed process flow of filling application forms for Amnesty is provided in Separate User Manual.